



Please Submit Resume to:
jobs@strategicindustry.us

Subject Line: Electrical Foreman

JOB DESCRIPTION

Job Title: Electrical Foreman
Department: Electrical Division
Reports to: General Foreman
Status: Hourly Non-Exempt
Date: May 12, 2023

Position Summary: Electrical Foremen are responsible for supervising installations and making sure work is performed to company standards and project specifications. Electrical Foremen are expected to work with the general contractor and/or customer while managing onsite employees to maintain a positive and professional work environment. The position is responsible for maintaining productivity, safety, quality control, scheduling, procurement of materials and other activities related to running a successful project. The company operates in commercial, industrial and government environments.

Essential Functions:

1. Implement company safety plan and enforce policy to ensure a safe working environment
2. Work with superintendents, customers, internal staff by developing short and long term schedules as needed
3. Ability to assign tasks to team members while effectively tracking labor to stay on schedule and on budget
4. Develop goals to help the team accomplish key milestones
5. Manage material purchases making sure appropriate materials are on jobsite throughout each phase of the project
6. Review contractual documents such as our contract with our customer, subcontracts, quotes, change orders, project specifications, material submittals and drawings and make sure the company stays compliant with all parties
7. Ensure compliance with NEC, federal, state, county, local codes and all contract documents.
8. Ability to accurately read schematic diagrams and blueprints
9. Strong understanding of trade related tools, equipment and test equipment to perform work.
10. Ability to forecast crew size in relation to upcoming tasks and with coordination of budget
11. Maintain complete and accurate as-builts on every project
12. Complete and submit daily reports
13. Ensure crew members start and finish work shift on time; Maintain proper meal/break times as per Employee Handbook and as legally required per local labor laws and regulations.
14. Promote a healthy learning environment by making sure apprentices are engaged and actively involved as they work under other journeyman electricians
15. Ability to travel

Knowledge, Skills, and Abilities:

- Active California State Journeyman Electricians License (NO EXCEPTION)
- Skilled Electrician with a minimum of 5 years of supervising journeyman electrical work, managing and working in multi-size crews with experience performing on small and large projects.
- Federal and State contracting experience a plus.
- Proficient knowledge of the National Electrical Code (NEC), local codes and construction safety
- Active Osha 30-Hour Construction Safety Certification a plus
- Valid Driver's License
- Pass Drug Test
- Pass Background Check
- Courteous, professional, and enthusiastic.
- Demonstrate an initiative in completing all tasks at hand in a timely manner.
- Ability to maintain a professional business image

Environmental Conditions:

- Indoors in typical office environment with little exposure to excessive noise, dust, fumes, vibrations, and temperature changes approximately five percent (5%) of the time
- Outdoors environment with exposure to noise, heat, and cold approximately ninety-five (95%) of the time
- Full range of motion in upper and lower body, ability to work in various positions, and lift 50 lb. of weight

Physical Demands:

- Attendance and punctuality
- Mobility within the office
- Ability to walk, sit, stand, and climb stairs
- Ability to lift up to 45 pounds
- Ability to drive a vehicle

Compensation:

- Pay is based on experience
- Health benefits the first of the month following sixty (60) days of continuous employment
- 401K
- 401k Profit Sharing (discretionary bonus based on profitability of company) after 12 months of employment